



YOGI VEMANA UNIVERSITY: KADAPA

APPLICATION FOR COMBINATION OF ATTENDANCE

- Note:
- 1 . All Applications for Combinations of attendance should be made in this form only and submitted through the Principals of the Colleges in which the student is studying and to which the student is requesting for transfer.
 - 2 . T.C. from the colleges should not be taken without the University order for transfer. University orders should be obtained before the student actually leaves the present College and joins the New College.
 - 3 . Applications which are not complete with all the required particulars or not accompanied by the Challan towards the University Fees and required certificates will summarily be rejected.
 - 4 . Corrections of the Entries, if any shall be properly attested by the Principals of the Colleges.

1. NAME OF THE STUDENT (In block letters) (as entered in the certificates of the qualifying examination)		
2 a) Name of the Parent		
b) Name of the Guardian (if parent is not alive)		
c) Relationship of the Candidate with Guardian if the parent is not alive		
3) Address to which the Communication has to be sent		
4) College in which the student is now studying	College to which the transfer is required	
5) Particulars of study	College in which the candidate is now studying & University	College in which the candidate intends to join under Y.V. university.
a) Course		
b) Combination		
c) Second Language Chosen under Part -I		
d) Foundation courses	1) 2) 3) 4)	
d) Group Subjects Chosen under Part II	1) 2) 3) 4)	
e) Optional Papers chosen in each subject.	1) 2) 3)	
f) Medium of instruction		

NOTE: The Student seeking inter University transfer has to furnish certified copy of syllabus for that particular course of all the previous Semesters along with examination pattern.

6. Particulars of appearance for the University Examinations:

Name of the Examination : B.A/B.Com/B.Sc

FIRST SEMESTER				SECOND SEMESTER			
Subject	Month & Year of Appearance	Reg. No.	Whether Passed/ failed	Subject	Month & Year of Appearance	Reg. No.	Whether Passed/ failed
THIRD SEMESTER				FOURTH SEMESTER			
Subject	Month & Year of Appearance	Reg. No.	Whether Passed/ failed	Subject	Month & Year of Appearance	Reg. No.	Whether Passed/ failed
7) Name of the University in which he/she appeared for the Examination							
8) Whether he /she has shortage of attendance either in this academic year or previous year, if so give details.							
9) Whether the University condoned the shortage of attendance, if so, furnish No & Date of condonation orders of the University.							
10) Whether he/she had involved in malpractice in any of the University Examination, If so furnish the details of the punishment given by the University and enclose the copies of the orders of the University.							
11) TRANSFER OF THE PARENT				FROM		TO	
i) Enclose attested copies of the transfer order, relieving order and the joining report of the parent							
ii) Furnish the reasons for seeking admission now							
iii) Enclose Photostat copy of the Intermediate marks Statement and copies of marks statement of the previous semesters of Degree course							
12) Details of fee paid for Combination of Attendance.				Challan No. Date Amount Name of the bank Where paid		Rs.	

I declare that the above particulars furnished by me are correct and I am aware that the University reserves the right to cancel my admission if the particulars now furnished above are subsequently found to be false or incorrect or any other facts are suppressed.

SIGNATURE OF THE CANDIDATE

CERTIFICATE - A

(To be given by the Principal of the College where the Candidate is now studying)

13 a) Please mention the Course, Class, second language, group subjects, medium of instruction being studied by the student	
b) Whether the candidate was involved in any malpractice and debarred from appearing for any of the University examinations if so give full details.	
c) Whether the candidate has shortage of attendance in any academic year and if so, whether the shortage of attendance has been condoned.	
d) Whether the University has prescribed practicals for any or all subjects chosen by the candidates under Part -II if so furnish.	
i) Name of the Subject	
ii) The No. of Practical prescribed by the University for the above subject.	
iii) The No. of Practical conducted by the college in the above subject(s) till to-date	
iv) The No. of practicals attended by the candidate in the above subject(s) till to-date	
e) Conduct of Progress of the candidate	
f) Recommendations of the Principal	
g) I hereby certify that: i) The particulars furnished above are correct. ii) Mr./Mrs. _____ is the Son/Daughter/Ward of Sri./Smt. _____	

College Seal

SIGNATURE OF THE PRINCIPAL

C E R T I F I C A T E - B

(To be given by the Principal of the College in which the candidate wishes to join)

14 a) Course in which the candidate intends to join	
b) Combination & semester in which the candidate intends to join	
c) Second Language Chosen under Part -I (b)	
d) Foundation courses chosen	
e) Combination of subjects chosen under part -II	
f) Specify the optional Paper/Elective Paper (B.Com)	
g) Strength sanctioned by the University for the above combination of subjects	
h) Present strength in the College in the above combination of subjects	
i) Strength in the above combination of subjects after admission of the above candidate	
j) Medium of Instruction	
k) If the attendance is combined will the candidate be able to continue the course and appear for the examination.	
l) Recommendations of the Principal	

College Seal

SIGNATURE OF THE PRINCIPAL