



# YOGI VEMANA UNIVERSITY: KADAPA

## 2019-20

### GUIDELINES FOR SEEKING TRANSFER OF STUDENTS FROM ONE COLLEGE TO ANOTHER COLLEGE & FROM OTHER UNIVERSITY TO YOGI VEMANA UNIVERSITY ON COMBINATION OF ATTENDANCE/RE-ADMISSION

#### A. TRANSFERS

- Transfers will be considered at the, III<sup>rd</sup>, V<sup>th</sup> Semesters of study only for the Under Graduate Courses as per the following guidelines.
  - Transfer of candidates whose Parent/Guardian working in the Government/ Public Sector shall be considered on production of Transfer Orders, Relieving Orders and joining Report of the Parent/Guardian. If there is no college where the parent is transferred, the transfer will be considered to the nearby college.
  - Transfer of candidates whose Parent/Guardian is retired and would like to settle down in a different place shall be considered on production of retirement order along with the present address proof.
  - Transfer of candidates whose Parent/Guardian is expired during the course of study shall be considered to a place of their request on the production of Death Certificate along with the present address proof.
  - Transfer of women candidates who got married during the course of study and whose husband is residing in a different place shall be considered on production of Marriage certificate along with the present address proof of spouse.
  - Transfer of candidates on Medical grounds shall be considered on the production of Medical Certificate from Govt. Civil Surgeon. In this category of transfer University have right to consider or not the case. The number of transfer admissions in this category should not exceed to the sanctioned intake (excluding 20% extra seats).
  - No transfers between the colleges within the same village/ town/city are allowed.
- Transfer of candidates for the First Semester will be considered only for the Children of Government Employees who are on transfer.
- The Student seeking inter University transfer has to furnish certified copy of syllabus for that particular course of all previous years along with examination pattern of parent University.*
- Granting of same grade points for the candidates migrating from the other Universities to Yogi Vemana University, Kadapa in the event of the respective University not furnishing the marks.

#### B. RE-ADMISSION

- Readmission into I<sup>st</sup> Semester will be considered for the academic year 2019-20 within the last date of admissions.
- Readmission into other respective semesters is allowed within the first 20 working days of that Semester.
- Readmission into succeeding semester is allowed if the candidate has registered for Semester exam and secured 75% attendance in the previous semester.

#### FEE PARTICULARS

S. No	Particulars	Details of Fee to be paid	
		Within the University Area	Inter- University
1	Transfer for all Courses	Rs. 2500/-	Rs. 3500/-
2	Readmission	Rs. 3,500/-	

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**ENCLOSERS:**

- 1). Application Form with Challan.
- 2). Latest Marks list or Hall Ticket
- 3). Reason for Transfer
  - a). Parent Transfer order along with of new residence address proof
  - b). Parent/Guardian death certificate along with address proof for new residence
  - c). Marriage certificate and new address proof of spouse
- 4). Syllabus of all previous semesters and examination pattern of the parent University in case transfer from other Universities.
- 5). Last date for receipt of filled Applications for transfer of students is up to 14-08-2019.

  
REGISTRAR  
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YOGI VEMANA UNIVERSITY  
KADAPA-516003.



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